



Assabet Valley Collaborative Board of Directors Meeting
November 22, 2019 -- 9:00 a.m.- 10:00 a.m.
28 Lord Rd-Suite 125, Marlborough, MA 01752
CONFERENCE ROOM C

AGENDA

9:00 CALL TO ORDER & Minutes of October 25, 2019

9:05 Draft FY19 Financial Audit Report Daniel E. Schaffner, CPA - Fritz DeGuglielmo LLC

9:35 Executive Director's Report Cathy Cummins

- Transportation Update
- Technology Audit
 - Executive Summary
 - Sample Tech job descriptions
- Leadership update

9:45 Business Manager's Report Mark Graziano

- Update on OSA facilities projects - lift, roof
- Draft RFPs for Evolution space
- FY20 Update - Sharing new documents for review
- FY21 Budget Development update
- Unpaid FY 19 Batteries Plus Invoice

Discussion
Vote

Discussion
Vote

Action Items

- Vote to approve RFPs
- Vote to Pay FY 19 Invoice
- Signing of warrants

10:00 Adjournment