



**Assabet Valley Collaborative Board of Directors Meeting
Minutes**

Present: Jay Cummings, Robert Gerardi, Joseph Sawyer, Jeff Zanghi, Brooke Clenchy, Marco Rodrigues, Greg Myers, Christine Johnson, Michael Bergeron

The meeting of the AVC Board of Directors was called to order at 10:06 a.m. Mike Bergeron motioned to approve the minutes of December 21, 2018. Robert Gerardi seconded. The minutes were approved unanimously.

**Assistant Executive Director's Report - Anne Mahan
FY19 Budget update**

Anne Mahan noted that the projected surplus increased since the last year to date budget presentation as a result of enrollment increases, particularly at OSA with a waiting list at the middle school. Anticipated openings for OSA will be advertised to explore mid-year additions to create more capacity to enroll up to 8 more students. These positions are not currently budgeted and would require a budget amendment at a subsequent meeting. REACH enrollment has increased and will require additional nursing and paraeducators; referral activity is high. There was a slight decrease in FTE at Evolution as a result of a successful early transition.

Ms. Mahan shared the budget timeline and will be scheduling a finance subcommittee meeting soon, with an anticipated FY20 budget presentation at the March 22 Board of Directors meeting. Member districts annual salary percentage increase survey was shared with the Board of Directors as well as Five Things to Look for in the FY 2020 Budget, published by MASS Budget and Policy.

Executive Director's Report

Cathy Cummins described the hiring process for the Educational Equity Specialist position at AVC and recommended that the Board vote to appoint finalist Kiesha Lamb, who would be relocating to MA from MN through an individual contract reflective of the leadership role across AVC internally and externally.

Dr. Cummins provided an update on programs, upcoming speaking engagements, professional development, consultation services, and next steps in collaborative goal setting with stakeholder input.

Action Items

Vote to approve personnel actions

Robert Gerardi motioned to authorize Dr. Cummins to negotiate an individual contract with Ms. Lamb. Christine Johnson seconded the motion. The Board voted unanimously to authorize Dr. Cummins to negotiate an individual contract with Ms. Lamb.

11:00 Adjournment

Joseph Sawyer motioned to adjourn. Brooke Clenchy seconded. The Board voted unanimously. Adjourned at 11:00 a.m.
